



Position Announcement

The following job opportunity is available with the Inter Tribal Council of Arizona, Inc. located at 2214 North Central Avenue, Phoenix, AZ 85004

Open as of: August 13, 2025

Closing Date: Open until filled

SPECIALIST/MATERNAL HEALTH INNOVATION PROGRAM

Annual Salary: \$45K-\$46K (DOE)

Benefits: Medical, Dental, Basic Life & 401(k)

Under the direction of the Maternal Health Innovation Program (MHIP) Manager, the Maternal Health Innovation Program (MHIP) Specialist assists in promoting, implementing and evaluating the Maternal Health Innovation Program. Timely attendance to work and work-related events is an essential function of this position. Must reside in the Metropolitan Phoenix area, AZ. Position requires monthly travel.

DUTIES & RESPONSIBILITIES:

- Promotes and implements the Tribal Maternal Health Innovation Strategic Plan with input from ITCA Member Tribes in Arizona and the Steering Committee.
- Assists and leads assigned project activities which include implementing, coordinating, supporting, and organizing program activities, preparing and producing written and verbal materials or reports.
- Responsible for coordinating and facilitating meetings, webinars, workshops, and trainings as assigned.
- Researches and compiles available reports, articles, and data related to maternal health.
- Participates in the development and updates of an evaluation plan, action plan and logic model for the program.
- Collects, organizes and reports on project evaluation and quarterly reports in coordination with the Arizona Department of Health Services (ADHS) assigned evaluator.

KNOWLEDGE, ABILITIES AND SKILLS:

- Demonstrated ability to plan, organize, present, and evaluate projects and activities.
- Knowledge of Tribal public health programs, research, infrastructure, and current issues and best practices.
- Specific knowledge of IHS and Tribal Health Facilities (638/ non-638), maternal health care delivery (preconception, prenatal, and postpartum care) in Tribal communities, rural health care, maternity care desert, related maternal health policies, and related maternal health issues (maternal mortality and morbidity) affecting Tribes.
- Excellent proficiency using Microsoft Office software programs, including Word, PowerPoint, Excel, and Outlook.
- Ability and willingness to travel throughout Arizona often and nationally occasionally. Overnight stays are required.
- Experience working with Tribes and experience in the Maternal Health field strongly desired.

Education Requirements and Experience:

Bachelor's degree in health related area from an accredited college or university and at least one year experience in coordinating or specializing in a Public Health project or program or a combination of education and experience that is equivalent. Valid driver's license and submit to a background check.

Must live in Metropolitan Phoenix, AZ - Relocation expenses not available

To obtain an application, visit our website: www.itcaonline.com

Inter Tribal Council of Arizona, Inc. is An Equal Opportunity Employer and A Drug-Free Workplace

Ak-Chin Indian Community
Cocopah Indian Tribe
Colorado River Indian Tribes
Fort McDowell Yavapai Nation
Fort Mojave Indian Tribe
Gila River Indian Community
Havasupai Tribe
Hopi Tribe
Hualapai Tribe
Kaibab Band of Paiute Indians
Pascua Yaqui Tribe
Pueblo of Zuni
Quechan Tribe
Salt River Pima-Maricopa Indian Community
San Carlos Apache Tribe
San Juan Southern Paiute Tribe
Tohono O'odham Nation
Tonto Apache Tribe
White Mountain Apache Tribe
Yavapai-Apache Nation
Yavapai-Prescott Indian Tribe