



Position Announcement

The following job opportunity is available with the Inter Tribal Council of Arizona, Inc. located at 2214 North Central Avenue, Phoenix, AZ 85004

Open as of: Oct. 26, 2021

Closing Date: Open until filled

EPIDEMIOLOGIST II - CORONA VIRUS 2019 (COVID-19) PREVENTION

Annual Salary: \$47K-\$50K (DOE)

Benefits: Medical, Dental, Basic Life & 401(k)

Under the general supervision of the TEC Program Manager at the Inter Tribal Council of Arizona, Inc. (ITCA), the Epidemiologist II effectively provides Tribes in Arizona, Nevada, and Utah with Arizona epidemiologic expertise regarding Corona Virus 2019. The Epidemiologist II will serve as the health promotion lead for the TEC COVID-19 support by providing technical assistance and training to support Tribal projects. Timely and regular attendance to work and work-related events is an essential function of this position.

DUTIES AND RESPONSIBILITIES: This list is not all inclusive of the duties and responsibilities and/or skills, knowledge, and abilities of this position.

- Manage the TEC COVID-19 response and recovery project and the vaccine hesitancy project by planning the projects, monitoring progress, and seeking ways to improve the projects to assist the Tribes.
- Assist the Tribes to plan, administer and promote the health improvement activities in accordance with the ITCA procedures and guidelines and funding terms and conditions.
- Assist Tribes with scope of work development and MOA subcontract assembly.
- Assist Tribes, as needed, to develop a COVID-19 response plan.
- Develop and complete all technical assistance, site visits, work group meetings and training in each of the TEC annual work plans.
- Provide Tribes with requested epidemiologic technical assistance.
- Construct public health presentations for internal and external trainings, meetings, and professional conferences.
- Prepare project reports.
- Develop and conduct through SurveyMonkey an assessment with Tribes on attitudes/knowledge/beliefs on COVID-19 vaccine implementation efforts.
- Travel is required within the Phoenix service area (Arizona, Nevada, and Utah) to Tribal partners.

KNOWLEDGE, ABILITIES AND SKILLS:

- Excellent communication skills in writing, telephone, webinar, and face-to-face meetings.
- Demonstrated experience and proficiency with Microsoft Word, Excel, and Power Point. Must be willing to learn other software as needed.
- Demonstrated experience and proficiency in SAS and/or R.

Education Requirements and Experience:

MPH/MS with a concentration in epidemiology, health promotions or biostatistics plus at least one-year postmaster's degree experience in public health (including SAS data management and analysis). Valid Arizona driver's license and submit to a background check.

Relocation expenses not available

Must submit a project sample of SAS or R code you have written with your application.

Email resume & SAS code to: Ruby.SantaCruz@ITCAonline.com

Inter Tribal Council of Arizona, Inc. is An Equal Opportunity Employer and A Drug-Free Workplace

Ak-Chin Indian Community
Cocopah Indian Tribe
Colorado River Indian Tribes
Fort McDowell Yavapai Nation
Fort Mojave Indian Tribe
Gila River Indian Community
Havasupai Tribe
Hopi Tribe
Hualapai Tribe
Kaibab Band of Paiute Indians
Pascua Yaqui Tribe
Pueblo of Zuni
Quechan Tribe
Salt River Pima-Maricopa Indian Community
San Carlos Apache Tribe
San Juan Southern Paiute Tribe
Tohono O'odham Nation
Tonto Apache Tribe
White Mountain Apache Tribe
Yavapai-Apache Nation
Yavapai-Prescott Indian Tribe