



# ITCA WIC ALERT

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## Temporary Vendor Application Cycle Change

The Inter Tribal Council of Arizona, Inc. (ITCA) Special Supplemental Nutrition Program for Women, Infants and Children (WIC) will be engaging in a temporary application cycle change starting June 21, 2017. The temporary application cycle will limit the dates applications will be accepted and processed.

### Temporary Application Cycle

During the temporary application cycle change from June 21, 2017, through February 1, 2018, the ITCA WIC program will not accept and process applications for store authorization.

All new store applications submitted by June 21, 2017, will be processed according to the On-Cycle Application process.

Applications will not be accepted from June 22, 2017, through February 1, 2018. All new vendors that do not submit an application prior to June 22, 2017, or vendors whose applications were previously denied, must wait until February 2, 2018, to apply.

An exception to this policy will be considered for vendors that are essential for client access as defined in the ITCA WIC Policy and Procedure Manual (Chapter 6. Section J Client Access).

Vendors that change ownership or location from June 21 2017, to February 1, 2018, must wait to submit an application until February 2, 2018, unless they are needed for client access.

After February 1, 2018, stores will only be authorized to accept eWIC (no paper WIC checks). The order of authorization will be prioritized based on how many checks remain in circulation in the applicant's shopping area.

If you have any questions or concerns, please contact Mallory Phelps, WIC Vendor Manager, at (602) 258-4822, or at [mallory.phelps@itcaonline.com](mailto:mallory.phelps@itcaonline.com).

April	May	June	July	August	September	October	November	December	January	February
Accepting applications	Accepting applications	June 21 <sup>st</sup> last day to submit applications								February 2 <sup>nd</sup> begin accepting applications