

Arizona Department of Economic Security - Division of Aging and Adult Services  
1789 West Jefferson, Site Code 950A  
Phoenix, AZ 85007

**Social Service Report for Non-Registered Services**

The purpose of the Social Service Report for Non-Registered Services is to record the number of individuals who utilize non-registered services funded by the Older Americans Act and Social Services Block Grant. The information is reported annually in the *National Aging Program Information System - State Program Report* which is submitted to the Administration on Aging and the state *Social Services Block Grant Report*. Social services reported on this form must correspond to services provided by the Area Agency on Aging or Tribe under the current contract with the Division of Aging and Adult Services. Family Caregiver Support Program (Title III-E) results are reported on separate forms. Reports are due to the Division of Aging and Adult Services by the 30th day of each month for the preceding month.

1. Area Agency on Aging or Tribe:

2. For the Month of:

3. Year:

FY 2025

**4. Monthly Total by Service**

Service Description	Service Codes	(A) Total Persons Served	
Advocacy	ADV		
APS Emergency Services	APS		
Community Education & Information	CEI		
Enhance Fitness	ENF		
Healthy Living (CDSMP)	CDS		
Information & Referral (excluding SHIP)	IR2		
Long Term Care Advocacy - Ombudsman	LTC		
Matter of Balance	MOB		
Medication Management	MED		
Public Health - Disease Prevention & Health Promotion	HPR		
Visiting Nurse - Community	VNC		
		(B) Unduplicated Count of Persons Served	(C) Unduplicated Count of Persons Served
		Under Age 60	Age 60 & Over
Adaptive Aids & Devices / Assistive Technology	ADP		
Counseling	CSL		
Home Repair and Renovations - Major	REP		
Home Repair and Renovations - Minor	RPR, RP1		
Legal Assistance	LG1, LGL		
Money Management	RS1 (Region 2)		
Socialization and Recreation	SOC		
Transportation	TR1, TR2, TR3, TSP		
Volunteer Management Services	VMS		
5: Prepared by:	Date:	E-mail:	
6. Is this a revised report?		Phone:	

**Instructions**

1. Identify the Area Agency on Aging or Tribe submitting the report.
2. Enter the month services were provided.
3. Enter the year services were provided.
4. (A) Report the total number of persons receiving Advocacy, APS Emergency Services, Community Education & Information, Enhance Fitness, Healthy Living, Information & Referral (excluding SHIP), Long Term Care Advocacy - Ombudsman, Matter of Balance, Medication Management, Public Health - Disease Prevention & Health Promotion, Visiting Nurse - Community. For all other non-registered services report new persons served under (B) Unduplicated Count of Persons Under Age 60 and (C) Unduplicated Count of Persons Age 60 & Over. **An unduplicated count of persons served is required for (B) and (C).** An unduplicated count means that if an individual received a service, they are counted only once during the fiscal year no matter how many times that person used the service throughout the year. The state fiscal year begins July 1st and goes through June 30th.
5. Enter contact information for the person preparing the report and the date it was prepared.
6. Indicate if this report is a revision of previously submitted information.  
E-mail the report to your respective DAAS Contract Management Specialist.