

July 14, 2023

Inter Tribal Council of Arizona, Inc.

WIC & SEBTC Vendor Alert

Volume 23 Issue 2

ANNUAL TRAINING NEWSLETTERS & NEW FOOD LIST

Annual Training Newsletter

ITCA WIC Annual Training Newsletters are scheduled to be mailed to each authorized vendor location on August 2, 2023. Vendor training is designed to inform vendors of program rules, regulations, policies and procedures, and prevent program errors and noncompliance with the vendor contract. Annual vendor training is mandatory for ITCA WIC vendors.

The FY 2024 Annual Training Newsletter will be sent by certified mail with return receipt requested to independent vendors and by Fed Ex to chain stores. The return receipt or signature for Fed Ex delivery is proof your store received the training newsletter. Vendors are **required** to accept all mail from the ITCA WIC program. Failure to accept the mailed Training Newsletter results in a failure to participate in the required annual training.

Returned Mail

ITCA WIC will send the Training Newsletter to a vendor a maximum of two times and will notify the vendor each time there is a failure to accept or pick up the Training Newsletter. The Training Newsletter will be sent to the store again if it is returned to ITCA as undeliverable. If the Training Newsletter is returned to ITCA a second time, it will be held at the ITCA office until September 30, 2023, for pick up in person. Failure to pick up the Training Newsletter in person prior to September 30, 2023, results in the store needing to attend an interactive Vendor Contract Training session via Zoom.

New Food List effective October 1, 2023!

The Food List has been expanded to allow additional foods to be purchased with WIC benefits beginning on October 1, 2023. The Training Newsletter contains a list of the most significant Food List changes. In preparation for the new Food List, the ITCA WIC APL is being modified to accommodate the new foods. Ensure your POS system downloads the APL regularly so WIC clients can purchase the new foods in the upcoming Food List. See the next page for specific APL changes.

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New APL Subcategories

The table below shows the subcategories added to the ITCA WIC APL to accommodate the new Food List. These subcategories are currently active in the ITCA WIC APL. Products will be added to these subcategories throughout August and September with an active date of October 1, 2023. The goal is to ensure the new subcategories and products are included in your store's APL prior to October 1, 2023, so they can be purchased on October 1, 2023 when they become active. **Ensure your POS is utilizing the most recent APL and is downloading the APL every 24 hours or every day the store is open.**

Category Number	Category Name	Subcategory Number	Subcategory Name
03	Eggs	005	Specialty Eggs
50	Yogurt	007	Low Fat Greek Yogurt packs - 17 to 31oz
		008	Low Fat Yogurt packs - 17 to 31 oz
		009	Low Fat & Greek Single Serve Yogurt
52	Low Fat or Fat Free Milk	032	Low Fat or Non Fat Kefir
		034	Organic 1% or Fat Free Milk – Gallon
51	Whole Milk	033	Whole Fat Kefir
		016	Organic Whole Milk - Gallon
19	Fruit and Vegetables	003	Canned Fruit and Vegetables
06	Legumes	006	Organic Peanut Butter
16	Whole Grains	006	Barley
02	Cheese	006	Cheese - 8 oz

If you have any questions regarding this WIC Alert, please contact Mallory Phelps, ITCA WIC Vendor Manager at (602) 258- 4822.

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