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Inter Tribal Council of Arizona, Inc.

WIC & SEBTC Vendor Alert

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New Minimum Stock Requirements Reduced Quantity & Variety

The ITCA WIC program revised the Minimum Stocking Requirements that will go into effect on May 16, 2022. The quantity and variety of WIC foods required to be on store shelves has been reduced for specific categories of food. Vendors who are in compliance with the current Minimum Stocking Requirements will be in compliance with the revised Minimum Stocking Requirements. **The revised Minimum Stocking Requirements are included with this Vendor Alert** and can also be found on the ITCA WIC website itcaonline.com/programs/wic-program/vendor-regulations-policy-and-procedures/.

ITCA WIC Vendor Manual Flash Drive

Authorized vendors need to save the attached Minimum Stocking Requirement to the ITCA WIC Vendor Manual flash drive in their possession and remove the outdated document. Vendors who have the ITCA WIC Vendor Manual saved to an internal employee website will need to exchange the Minimum Stocking Requirement documents to display the latest version.

If you do not have an ITCA WIC Vendor Manual flash drive, you can request one by emailing WICVendor@itcaonline.com.

Minimum Stocking Requirements Policy Reminder

ITCA WIC authorized vendors must stock WIC approved foods to ensure WIC shoppers can redeem their benefits. The Minimum Stocking requirements document contains the minimum quantity and variety of WIC foods that vendors must have on the shelves at all times. Vendors are encouraged to stock WIC foods in excess of the required minimum quantity and variety. Vendors must meet these minimum stock requirements at all times. Failure to meet minimum stock may result in sanctions and monetary fines. If you are concerned about meeting the minimum stocking requirements due to the formula recall or supply chain issues, or if you wish to request for a reduced minimum stocking requirement, please contact ITCA.

If you have any questions regarding this WIC Alert, please contact Mallory Phelps, ITCA WIC Vendor Manager at (602) 258- 4822.

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