



Backflow Prevention Assembly Tester Training for Tribal Personnel

September 16-20, 2019

Hosted by: *Backflow Management Inc.*
Portland, Oregon

Includes:

- ✓ FREE Training for Tribal Personnel
- ✓ Opportunity for FREE Professional Certification
- ✓ Travel Expense Reimbursement Stipends Available

Comments from Past Training Participants:

“The hands on aspect helped solidify concepts learned in class.”

*“Good communication skills of the
instructor.”*

“The instructor did an excellent job.”



REGISTRATION FORM



BACKFLOW PREVENTION ASSEMBLY TESTER TRAINING FOR TRIBAL PERSONNEL

September 16-20, 2019
Portland, Oregon

(Please Print Clearly)

Name: _____
(First) (Last)

Title/Position: _____

Tribe/Organization: _____

Tribal Utility/Department: _____

Business Address: _____
(Mailing) (Street/P.O. Box)

(City) (State) (Zip Code)

Telephone Number: (_____) _____ - _____ Fax Number: (_____) _____ - _____

E-mail Address: _____

Will attendee be taking the Backflow Prevention Assembly Tester exams? YES NO

Will attendee be requesting a travel expense reimbursement stipend? YES NO

- Yes, I do plan on attending the **Backflow Prevention Assembly Tester Training** at the Backflow Management Inc. (BMI) office, which is located at 17752 NE San Rafael St., Portland, Oregon 97230.
- Yes, I understand that if accepted into this training course, ITCA will send me written confirmation of a reserved class seat.
- Yes, I understand that I am responsible for making my own travel and lodging arrangements.
- Yes, I understand the Inter Tribal Council of Arizona, Inc. reserves the right to cancel or reschedule any training event due to lack of enrollment or funds.

Please complete this registration form and return by mail, email or fax by **Friday, September 13, 2019**, to the following:

Inter Tribal Council of Arizona, Inc.
TRIBAL WATER DEPARTMENT
2214 N. Central Avenue, Suite 100, Phoenix, AZ 85004
raquel.begay@itcaonline.com or harrenson.gorman@itcaonline.com
Telephone: (602) 258-4822 Fax: (602) 258-4825

Please Note: Photographs taken by ITCA staff at training/meeting events may be used in ITCA publications including, but not limited to, ITCA's website, publications and social media. If you do not consent to have your photograph published, please notify ITCA staff at the training/meeting.



NATIONAL TRIBAL WATER AND WASTEWATER OPERATOR CERTIFICATION PROGRAM
TRAINING ANNOUNCEMENT

BACKFLOW PREVENTION ASSEMBLY TESTER
TRAINING FOR TRIBAL PERSONNEL

Hosted by: Backflow Management Inc.
Portland, Oregon
September 16-20, 2019

THE TRAINING COURSE:

The Backflow Prevention Assembly Tester training course is designed to assist in career development for water and wastewater operators, utility managers, and other Tribal personnel. The training course will strengthen the participant's knowledge and skills to protect their tribal drinking water systems from potential contamination. This training course will cover principles of backflow prevention, theory of cross-connection control, regulations, plumbing codes, inspector and tester responsibilities, repair and testing of backflow assemblies, and worker safety. Course emphasis will be placed on assembly testing, trouble-shooting, and repair. Course instruction and reference materials will be provided for this training event.

In addition, this 40-hour training course will help prepare Tribal personnel for the written and hands-on certification exams that are administered by Backflow Assembly Tester certification organizations. Optional testing for Backflow Assembly Tester certification exam(s) provided by Backflow Management Inc. (BMI) will be offered for free following the end of this training course.

COST:

Tribal personnel may attend this training course for **free**.

INSTRUCTOR:

ITCA has contracted with subject-matter expert Ms. Mary Howell of BMI to instruct this training course. Ms. Howell has extensive experience with cross-connection controls and backflow assembly testing in Indian Country.

ATTENDANCE & CONTACT HOURS:

Student sign-in sheets will be administered for both morning and afternoon sessions on each day of the training course. All attendees will receive written recognition of earned training contact hours based on attendance. Training contact hours may be accepted towards the training requirements for new certification or as Professional Development Hour (PDH) credit towards the renewal of existing certification.

The Inter Tribal Council of Arizona, Inc. is an equal opportunity provider and employer.

Ak-Chin Indian
Community
Cocopah Tribe
Colorado River
Indian Tribes
Fort McDowell
Yavapai Nation
Fort Mojave Tribe
Gila River Indian
Community
Havasupai Tribe
Hopi Tribe
Hualapai Tribe
Kaibab-Paiute Tribe
Pascua Yaqui Tribe
Pueblo of Zuni
Quechan Tribe
Salt River Pima-
Maricopa Indian
Community
San Carlos
Apache Tribe
San Juan Southern
Paiute Tribe
Tohono O'odham
Nation
Tonto Apache Tribe
White Mountain
Apache Tribe
Yavapai-Apache
Nation
Yavapai-Prescott
Indian Tribe

LOCATION:

The training course will be held at the Backflow Management, Inc. office, which is located at 17752 NE San Rafael St., Portland, Oregon 97230. The BMI office phone number is (800) 841-7689.

DATES & TIMES:

On Monday, September 16, 2019, through Friday, September 20, 2019, the training course will begin each day at 8:30 A.M. and will conclude each day at or before 5:00 P.M. There will be a one-hour lunch break each day and meals will NOT be provided.

REGISTRATION: Class Registration Deadline is Friday, September 13, 2019

Classroom space is limited. To request a class seat, please register as soon as possible. To register, complete the attached registration form and return to ITCA no later than close of business on **Friday, September 13, 2019**. Registration is subject to close before this deadline if all class seats are reserved. Registrants that are accepted into the training course will receive written confirmation of a reserved class seat.

ITCA PROGRAM OBJECTIVE:

The National Tribal Water and Wastewater Operator Certification Program at the Inter Tribal Council of Arizona, Inc. (ITCA) serves to meet the needs of system operators working on Tribal lands and to provide a jurisdictionally-correct alternative to state certification programs. The ITCA is a U.S. EPA-approved provider of certification services under the U.S. EPA Tribal Drinking Water Operator Certification Program Guidelines and makes its services available to all Tribal water and wastewater system operators working in Indian Country.

EXAMINATION & CERTIFICATION

Attendees that complete the training course will be eligible to take the BMI Backflow Assembly Tester certification exams—the written exam and the hands-on practical exam. Attendees may take either exam or both exams, depending on the certification needs of the attendee. The exams will be proctored by BMI personnel immediately following the close of the training course on Friday, September 20, 2019. The BMI Backflow Assembly Tester exams and may be accepted towards certification by some states, including Oregon. Alternatively, ITCA and BMI can assist course attendees with making arrangements for scheduling subsequent Backflow Assembly Tester certification examination through the American Backflow Prevention Association. Depending on the type of certification needed, examination fees may apply. For more information, please contact BMI at (800) 841-7689.

LODGING:

You are responsible for making your own travel and lodging arrangements. For your convenience, a few hotels within the area are listed below. This is a non-inclusive, non-endorsement listing.

- Extended Stay America Portland-Gresham: 17777 NE Sacramento St., Portland, OR 97230; (503) 661-0226
- Four Points by Sheraton Portland East: 1919 NE 181st Ave., Portland, OR, 97230; (503) 491-1818

TRAVEL EXPENSE REIMBURSEMENTS:

Limited travel expense reimbursement stipends (partial reimbursement) may be available for individuals who are working on Tribal lands and who attend the entire training event. Prior to traveling to the training event, preliminary applications for proposed travel expense reimbursement

stipends will be considered for funding by ITCA. Preliminary applications will be considered on a first-come first-served basis and will be subject to funding availability.

Please follow the steps below if you are interested in receiving a travel expense reimbursement stipend.

1. Submit a completed ***Preliminary Application for Travel Reimbursement Stipend*** to ITCA **before close of business on Friday, September 6, 2019**. The form must include the signature of the attendee's supervisor. The *Preliminary Application Form* is available upon request.
2. Applicants that are approved by ITCA will receive written notice stating the level of funding available for their travel reimbursement stipend.
3. Following travel, traveler must submit a complete *Final Travel Expense Reimbursement Claims Form* with attached receipts.

Preliminary applications shall include proposed travel expenses that meet the federal government GSA rates. The maximum per diem rate for Portland, Oregon for the period of this event is \$184 for lodging and \$66 for meals and incidentals. According to federal guidelines, local residents traveling less than fifty miles one-way are eligible only for mileage reimbursement costs for use of privately-owned automobiles at the rate of \$0.58 per mile.

For additional information, please contact the ITCA Tribal Water Department staff at (602) 258-4822.

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