NATIONAL TRIBAL WATER AND WASTEWATER OPERATOR CERTIFICATION PROGRAM
EVENT ANNOUNCEMENT

PAPER-BOOKLET TESTING SESSION
FOR PROFESSIONAL CERTIFICATION

March 15, 2018
Upper Lake, California

PROGRAM OBJECTIVE: The National Tribal Water & Wastewater Operator Certification Program at the Inter Tribal Council of Arizona, Inc. (ITCA) serves to meet the needs of system operators working on Tribal lands and to provide a jurisdictionally-correct alternative to state certification programs. The ITCA is a U.S. EPA-approved provider of certification services under the U.S. EPA Tribal Drinking Water Operator Certification Program Guidelines and makes its services available to all Tribal water and wastewater system operators working in Indian Country. ITCA-issued certification in drinking water or wastewater is deemed equivalent and accepted through reciprocity (exam waiver) by numerous states, including the State of California. Tribal operator certification is an additional way by which Tribal governments can exercise their sovereignty and promote their self-determination goals.

PAPER-BOOKLET TESTING SESSION: In an effort to provide improved pathways for Tribal drinking water and wastewater system operators to achieve professional certification, ITCA has partnered with the Rural Community Assistance Corporation (RCAC) to offer a Paper-Booklet Testing Session following a **Water Distribution O&M Training Workshop offered by RCAC**. The Paper-Booklet Testing Session provides Tribal water and wastewater utility personnel the opportunity to apply and test for professional certifications following the training workshop.

CERTIFICATION EXAMINATION: The following professional certification examinations will be offered for FREE through Paper-Booklet Testing.

Drinking Water (ABC 2012 standardized exams)
Very Small Water System
Treatment—Levels 1, 2, 3, and 4
Distribution—Levels 1, 2, 3, and 4

Wastewater (ABC 2012 standardized exams)
Collection—Levels 1, 2, 3, and 4
Treatment—Levels 1, 2, 3, and 4

Utility Management (ITCA customized exam)
Tribal Utility Management Certification-Level 1

Tribal water and wastewater system operators seeking professional certification from ITCA during this session must register and submit a completed ITCA *Application for New Certification* by the application deadline. The application and testing for ITCA certification is free. The ITCA eligibility criteria (qualifying education, training, and work experience) and application forms are provided within the *ITCA Operator Certification Application Booklets*, which are available on the ITCA website or can be obtained by directly contacting ITCA. You must submit a completed *Application for New Certification* for the specific type of certification exam for which you are applying.

The Inter Tribal Council of Arizona, Inc. is an equal opportunity provider and employer.

Ak-Chin Indian Community
Cocopah Tribe
Colorado River Indian Tribes
Fort McDowell Yavapai Nation
Fort Mojave Tribe
Gila River Indian Community
Havasupai Tribe
Hopi Tribe
Hualapai Tribe
Kaibab-Paiute Tribe
Pascua Yaqui Tribe
Pueblo of Zuni
Quechan Tribe
Salt River Pima-Maricopa Indian Community
San Carlos Apache Tribe
San Juan Southern Paiute Tribe
Tohono O'odham Nation
Tonto Apache Tribe
White Mountain Apache Tribe
Yavapai-Apache Nation
Yavapai-Prescott Indian Tribe

2214 North Central Avenue ◎ Phoenix, Arizona 85004 ◎ p 602.258.4822 ◎ f 602.258.4825 ◎ www.itcaonline.com

An applicant must have prior written approval from ITCA to be admitted into the exam session. To be considered for prior approval, you must submit a registration form and a completed application by the deadline. Please Note: Individuals who have previously submitted a complete *Application for New Certification* with ITCA (i.e. if you are retesting), may already be eligible to take the certification exam. To determine eligibility, please contact ITCA at (602) 258-4822.

LOCATION: The Paper-Booklet Testing Session will be held at the same location as the RCAC Water Distribution O&M Training Workshop at the Habematolel Tribal Meeting Hall located next door to the Upper Lake Tribal Offices, 9460 Main Street, Upper Lake, California 95485. The phone number for the Habematolel Tribal Meeting Hall is (707) 257-0737.

DATES & TIMES: The certification exams will be proctored by ITCA staff after the RCAC Water Distribution O&M Training Workshop on Thursday, March 15, 2018, starting promptly at 8:30 A.M. and concluding at or before 12:00 P.M. *Please be advised that prior approval from ITCA is required for admission into the exam session. There will be no late admittance into the exam session.*

COST: The application for Tribal operator certification and Paper-Booklet Testing is free for eligible Tribal personnel.

THE PROCESS: Registration and application for the Tribal operator certification exam session is separate from registration for the RCAC Training Workshop. To register and apply for the Tribal operator certification exam session, please complete the following steps.

(Step 1) **Register to Request Testing**.....**Deadline: Friday, March 2, 2018**
Please complete the attached ITCA Paper-Booklet Testing Registration Form and return by mail, email or fax to ITCA by close of business on Friday, March 2, 2018.

(Step 2) **Submit a Complete Application** .....**Deadline: Friday, March 2, 2018**
Applications for New Certification are due to ITCA by close of business on Friday, March 2, 2018. Applicants deemed eligible by ITCA will receive written approval to take the requested certification exam.

On Friday, March 2, 2018, registration forms that do not have a corresponding complete, *Application for New Certification* will be cancelled and a notice of registration cancellation will be sent.

TRAVEL AND LODGING: You are responsible for making your own travel and lodging arrangements.

TRAVEL EXPENSE REIMBURSEMENT:
Due to funding limitations, ITCA is unable to offer travel expense reimbursement for this certification event.

For additional information on Paper-Booklet Testing, please contact the ITCA Tribal Water Department at (602) 258-4822.

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REGISTRATION FORM -- Paper-Booklet Testing Session

EXAMINATION FOR
TRIBAL WATER AND WASTEWATER PROFESSIONAL CERTIFICATION

Habematolel Tribal Meeting Hall
9460 Main Street, Upper Lake, California 95485
March 15, 2018

Name: _____
(First) (Last) (Please Print Clearly)

Tribe: _____Tribal Utility/Organization: _____

Title/Position: _____ E-mail Address: _____

Business Address: _____
(Street/P.O. Box)

_____
(City) (State) (Zip Code)

Telephone Number: (_____)_____ Fax Number: (_____)_____

NOTICE: To be considered for approval to take a certification exam, you must submit a separate *Application for New Certification* for the type of exam for which you are applying, by the application deadline: **March 2, 2018.**

Certification Exam Title	**EXAMINATION 8:30 A.M. to 12:00 P.M. (SELECT ONLY 1)**
VERY SMALL WATER SYSTEM OPERATOR (50-question, ABC Exam)	☐
WATER TREATMENT SYSTEM OPERATOR select a level: L1☐ L2☐ L3☐ L4☐	☐
WATER DISTRIBUTION SYSTEM OPERATOR select a level: L1☐ L2☐ L3☐ L4☐	☐
WASTEWATER COLLECTION SYSTEM OPERATOR select a level: L1☐ L2☐ L3☐ L4☐	☐
WASTEWATER TREATMENT SYSTEM OPERATOR select a level: L1☐ L2☐ L3☐ L4☐ (100-questions, standardized exams of the Association of Boards of Certification)	☐
TRIBAL UTILITY MANAGEMENT CERTIFICATION-LEVEL 1 (100-question, ITCA Custom Exam)	☐

Complete this registration form and return by mail, fax or e-mail by March 2, 2018, to the following:

Inter Tribal Council of Arizona, Inc.
TRIBAL WATER SYSTEMS PROGRAM
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