

## **Adding foods to the Approved Product List**

Inter Tribal Council of Arizona, Inc. WIC Program

### **Request to add UPC form** (1-3 items)

Request to add UPC form can be found online at [www.itcaonline.com/eWIC](http://www.itcaonline.com/eWIC). The form requires information about the product being submitted like name, size, UPC information and an image if possible. The form can be emailed to [wicupc@itcaonline.com](mailto:wicupc@itcaonline.com). This form can also be faxed to (602) 258-4825.

### **WIC Shopper App** (1 item)

The WIC shopper app is an application used to detect WIC foods in the grocery store. The WIC shopper app allows for users to submit a request to add foods onto the WIC Program. Fill out the entire form within the app prior to submission. Information about the food is submitted to [wicupc@itcaonline.com](mailto:wicupc@itcaonline.com).

### **Emailing Product information** (multiple items)

Multiple items can be reported to the ITCA WIC Program to be reviewed and added to the approved product list by submitting information to [wicupc@itcaonline.com](mailto:wicupc@itcaonline.com). Information in the request should include: product location, type of product, product name, product size, and product UPC. Name and email of person submitting the request are required for follow up questions. Product information can also be faxed to (602) 258-4825.

### **Reporting information by phone** (1 item)

Foods that are missing from the APL can be reported by phone. The ITCA WIC Program can be contacted at (602) 258-4822.

*The back of this form has an example of all information needed when submitting a request to add a UPC to the APL.*

## **How to view the Approved Product List**

The Approved Product List (APL) can be viewed online at [www.itcaonline.com/wic/foods](http://www.itcaonline.com/wic/foods). If you have any questions regarding the APL, please contact the ITCA WIC Program at (602) 258-4822.

**Request to add Product to Authorized Product List**

If you found a product that you believe should be approved by WIC, but is not, complete the information below to submit that item to WIC.

Product Location: (Store in which it was found)

Type of Product: (Ex: Cereal)

Product Brand: (Ex: Sally Hill)

Product Name: (Ex: Toasted Oats)

Product Size: (Ex: 18 oz)

Product UPC: (include all numbers)

Additional Information

Your Name (required)

Your Email (required)

\*submit images with the product information for expedited review