



Wastewater Treatment – Level 1 Operator Training and Certification Exam

June 12-16, 2017

Hosted by: Spirit Lake Water Resource Management
Spirit Lake Casino and Resort
St. Michael, North Dakota

Includes:

- ✓ FREE Training for Tribal Wastewater Operators
- ✓ Opportunity for FREE Tribal Operator Certification
- ✓ FREE Wastewater Treatment – Level 1 Certification Exam
- ✓ Network with Other Wastewater Professionals in Indian Country





NATIONAL TRIBAL WATER AND WASTEWATER OPERATOR CERTIFICATION PROGRAM
TRAINING ANNOUNCEMENT

WASTEWATER TREATMENT – LEVEL 1
TRAINING AND CERTIFICATION EXAM
FOR WASTEWATER OPERATORS

Hosted by Spirit Lake Water Resource Management
St. Michael, North Dakota
June 12-16, 2017

PROGRAM OBJECTIVE:

The National Tribal Water and Wastewater Operator Certification Program at the Inter Tribal Council of Arizona, Inc. (ITCA) serves to meet the needs of system operators working on Tribal lands and to provide a jurisdictionally-correct alternative to state certification programs. The ITCA is a U.S. EPA-approved provider of certification services under the U.S. EPA Tribal Drinking Water Operator Certification Program Guidelines and makes its services available to all Tribal water and wastewater system operators working in Indian Country.

THE TRAINING COURSE:

The Wastewater Treatment – Level 1 training course is designed to enhance the skills and knowledge of Tribal wastewater system operators. Subjects covered in this training course will include an overview of activated sludge wastewater treatment with review of lagoon processes; activated sludge components; pumps and motors; disinfection; operational tests for process control using laboratory sampling and testing; process control using observations and appearances of treated wastewater sludge at various points of the activated sludge process; wastewater treatment mathematics; and worker safety. A training and reference booklet will be provided at the course. Please Note: ITCA's Level 1 training courses are designed with the expectation that students have already had introductory training in related topics such as basic math, principles of electricity, power, electrical components, hydraulics, cross connection and backflow prevention, and the use of electric meters to troubleshoot pumps and motors. Such introductory training is included in a separate ITCA training course entitled *General Module for Water and Wastewater Operators*, which is highly recommended as a precursor to this Level 1 training course.

Attendees that are only interested in the training may choose not to take the certification exam. ITCA does NOT “teach to the certification exams.” Students intending to take the certification exam are encouraged to study the Association of Boards of Certification (ABC) 2012 Standardized Exam Need-to-Know Criteria and a list of recommended study guide references can be found at: <http://www.abccert.org>.

COST:

Tribal personnel may attend this training course, apply for operator certification, and take the Wastewater Treatment - Level 1 operator certification exam for **free**.

The Inter Tribal Council of Arizona, Inc. is an equal opportunity provider and employer.

Ak-Chin Indian Community
Cocopah Tribe
Colorado River Indian Tribes
Fort McDowell Yavapai Nation
Fort Mojave Tribe
Gila River Indian Community
Havasupai Tribe
Hopi Tribe
Hualapai Tribe
Kaibab-Paiute Tribe
Pascua Yaqui Tribe
Pueblo of Zuni
Quechan Tribe
Salt River Pima-Maricopa Indian Community
San Carlos Apache Tribe
San Juan Southern Paiute Tribe
Tohono O'odham Nation
Tonto Apache Tribe
White Mountain Apache Tribe
Yavapai-Apache Nation
Yavapai-Prescott Indian Tribe

INSTRUCTOR:

ITCA has contracted with subject-matter expert Ms. Nicole Mangin of MEC TECH Services, Inc. to instruct this training course. Ms. Mangin has extensive experience in the operation and maintenance of water and wastewater systems.

LOCATION:

The training course will be hosted by Spirit Lake Water Resource Management, and will be held at the Spirit Lake Casino and Resort, which is located at 7889 ND-57, St Michael, North Dakota 58370. The contact phone number for the Spirit Lake Casino and Resort is (701) 766-4747.

DATES & TIMES:

On Monday, June 12, 2017, through Thursday, June 15, 2017, the training course will begin each day at 8:30 A.M. and will conclude each day at or before 5:00 P.M. There will be a one-hour lunch break each day and meals will NOT be provided. The ABC 2012 Standardized Exam for Wastewater Treatment– Level 1 operator certification will be administered by ITCA staff on Friday, June 16, 2017, starting promptly at 8:30 A.M. and concluding at or before 12:00 P.M. *Please be advised that prior approval from ITCA is required for admission into the exam session. There will be no late admission into the exam session.*

ATTENDANCE & CONTACT HOURS:

Student sign-in sheets will be administered for both morning and afternoon sessions on each day of the training course. All attendees will receive written recognition of earned training contact hours based on attendance. Training contact hours may be accepted towards the training requirements for new certification or as Professional Development Hour (PDH) credit towards the renewal of existing certification.

REGISTRATION: **Class Registration Deadline is June 5, 2017**

Classroom space is limited. To request a class seat, please register as soon as possible. To register, complete the attached registration form and return to ITCA no later than close of business on **Monday, June 5, 2017**. Registration is subject to close before this deadline if all class seats are allocated. Registrants that are accepted into the training course will receive written confirmation of a reserved class seat. Please Note: A reserved class seat does not apply to the exam session. Separate written approval is required to be admitted into the certification exam session (see below).

EXAMINATION & CERTIFICATION: **Exam Application Deadline is June 5, 2017**

ITCA staff will be available to proctor the ABC 2012 Standardized 100-question paper-booklet exam following the training course (at the same location) to eligible Tribal personnel seeking Wastewater Treatment - Level 1 Operator Certification. Participants must have prior written approval from ITCA to be admitted into the examination session. Approval is based upon submittal of a completed ITCA *Application for New (Wastewater) Certification* by close of business on **Monday, June 5, 2017**. Please refer to the ITCA Application Booklet for complete operator certification eligibility criteria and the application, which is available on the ITCA website or by directly contacting the ITCA Tribal Water Department. You are highly encouraged to submit an application as soon as possible.

LODGING:

You are responsible for making your own travel and lodging arrangements. Listed below are a few hotels within the area. This is a non-inclusive, non-endorsement listing.

- Spirit Lake Casino & Resort, 7889 ND-57, St. Michael, ND 58370, (701) 766-4747
- Holiday Inn Express Devils Lake, 875 US-2, Devils Lake, ND 58301, (701) 665-3200
- Sleep Inn & Suites, 1413 US-2, Devils Lake, ND 58301, (701) 544-1111

TRAVEL EXPENSE REIMBURSEMENT STIPENDS:

Due to funding limitations, ITCA is unable to offer travel expense reimbursement for this training and certification event.

For additional information, please contact the ITCA Tribal Water Department staff at (602) 258-4822.

Please Note: Photographs taken by ITCA staff at training/meeting events may be used in ITCA publications including, but not limited to, ITCA's website, publications and social media. If you do not consent to have your photograph published, please notify ITCA staff at the training/meeting event.

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REGISTRATION FORM

WASTEWATER TREATMENT – LEVEL 1 FOR WASTEWATER OPERATORS

**June 12-16, 2017
St. Michael, North Dakota**

(Please Print Clearly)

Name: _____
(First) (Last)

Title/Position: _____

Tribal Utility/Organization: _____

Business Address: _____
(Mailing) (Street/P.O. Box)

(City) (State) (Zip Code)

Telephone Number: (_____) _____ - _____ Fax Number: (_____) _____ - _____

E-mail Address: _____

Will attendee be taking the operator certification exam? YES NO

- Yes, I do plan on attending the **Wastewater Treatment – Level 1** Training Course at the Spirit Lake Casino & Resort, which is located at 7889 ND-57, St. Michael, North Dakota 58370.
- Yes, I understand that if accepted into this training course, ITCA will send me written confirmation of a reserved class seat.
- Yes, I understand that if I plan to take the Wastewater Treatment - Level 1 operator certification exam, I must submit a complete ITCA Application for New (Wastewater) Certification. I understand that prior approval from ITCA is required to be admitted into the certification exam session.**
- Yes, I understand that I am responsible for making my own travel and lodging arrangements.
- Yes, I understand the Inter Tribal Council of Arizona, Inc. reserves the right to cancel or reschedule any training event due to lack of enrollment or funds.

Please complete this registration form and return by mail, email or fax by **Monday, June 5, 2017**, to the following:

Inter Tribal Council of Arizona, Inc.
TRIBAL WATER DEPARTMENT
2214 N. Central Avenue, Suite 100, Phoenix, AZ 85004
maya.cruz@itcaonline.com or antonio.yazzie@itcaonline.com
Telephone: (602) 258-4822 Fax: (602) 258-4825

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