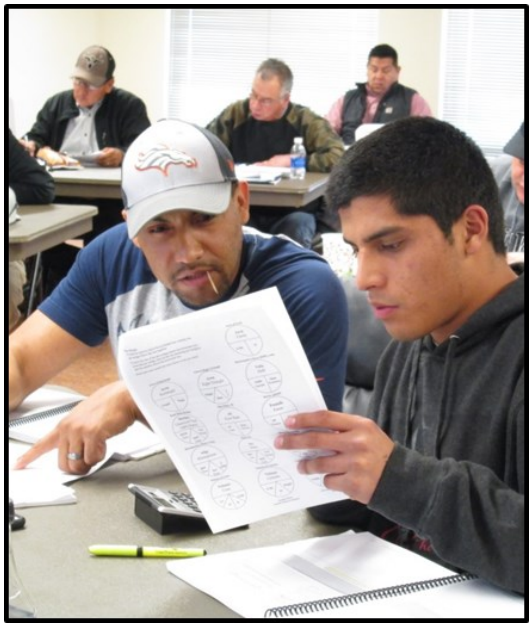

Water Treatment-Level 1

Tribal Operator Training and Certification Exam

July 31-August 4, 2017

Hosted by: Upper Sioux Community
Granite Falls, Minnesota

Includes:

- FREE Training for Tribal Drinking Water Operators
- Opportunity for FREE Tribal Operator Certification
- FREE Water Treatment – Level 1 Certification Exam
- Travel Expense Reimbursement Stipends Available

Inter Tribal Council of Arizona, Inc.
21 TRIBAL NATIONS

NATIONAL TRIBAL WATER AND WASTEWATER OPERATOR CERTIFICATION PROGRAM
TRAINING ANNOUNCEMENT

WATER TREATMENT – LEVEL 1

TRAINING AND CERTIFICATION EXAM FOR TRIBAL WATER OPERATORS

HOSTED BY THE UPPER SIOUX COMMUNITY
Granite Falls, Minnesota
July 31-August 4, 2017

PROGRAM OBJECTIVE:
The National Tribal Water and Wastewater Operator Certification Program at the Inter Tribal Council of Arizona, Inc. (ITCA) serves to meet the needs of system operators working on Tribal lands and to provide a jurisdictionally-correct alternative to state certification programs. The ITCA is a U.S. EPA-approved provider of certification services under the U.S. EPA Tribal Drinking Water Operator Certification Program Guidelines and makes its services available to all Tribal water and wastewater system operators working in Indian Country.

THE TRAINING COURSE:
The Water Treatment – Level 1 training course is designed to enhance the skills and knowledge of Tribal drinking water system operators. Subjects covered in this training course will include an introduction to surface water, groundwater and wells, water treatment processes, water disinfection, regulatory compliance and the Safe Drinking Water Act, laboratory analysis, meters and valves, pumps, math relating to water system operations, and worker safety. A training and reference booklet will be provided for this course. Please Note: ITCA's Level 1 training courses are designed with the expectation that students have had introductory training in related topics such as basic math, principles of electricity, power, electrical components, hydraulics, cross connection and backflow prevention, and the use of electric meters to troubleshoot pumps and motors. Such introductory training is included in a separate ITCA training course entitled *General Module for Water and Wastewater Operators,* which is highly recommended as a precursor to this Level 1 training course.

Attendees that are only interested in the training may choose not to take the certification exam. ITCA does NOT "teach to the certification exams." Students intending to take the certification exam are encouraged to study the Association of Boards of Certification (ABC) 2012 Standardized Exams Need-to-Know Criteria and a list of recommended study guide references can be found at: http://www.abccert.org.

COST:
Tribal personnel may attend this training course, apply for operator certification, and take the Water Treatment - Level 1 operator certification exam for **free**.

Ak-Chin Indian Community
Cocopah Tribe
Colorado River Indian Tribes
Fort McDowell Yavapai Nation
Fort Mojave Tribe
Gila River Indian Community
Havasupai Tribe
Hopi Tribe
Hualapai Tribe
Kaibab-Paiute Tribe
Pascua Yaqui Tribe
Pueblo of Zuni
Quechan Tribe
Salt River Pima-Maricopa Indian Community
San Carlos Apache Tribe
San Juan Southern Paiute Tribe
Tohono O'odham Nation
Tonto Apache Tribe
White Mountain Apache Tribe
Yavapai-Apache Nation
Yavapai-Prescott Indian Tribe

INSTRUCTOR:
ITCA has contracted with subject-matter expert, Mr. Kim Yale of Yale Engineering, LLC, to instruct this training course. Mr. Yale has extensive experience in the operation and maintenance of water and wastewater systems in Indian Country.

LOCATION:
The training course will be held at the Prairie's Edge Casino Resort, which is located at 5616 Prairie's Edge Lane, Granite Falls, Minnesota 56241. The contact phone number for the Prairie's Edge Casino Resort is (320) 564-2121.

DATES & TIMES:
On Monday, July 31, 2017, through Thursday, August 3, 2017, the training course will begin each day at 8:30 A.M. and will conclude each day at or before 5:00 P.M. There will be a one-hour lunch break each day and meals will NOT be provided. The ABC 2012 Standardized Exam for Water Treatment – Level 1 operator certification exam will be administered by ITCA staff on Friday, August 4, 2017, starting promptly at 8:30 A.M. and concluding at or before noon. *Please be advised that prior approval from ITCA is required for admission into the exam session. There will be no late admission into the exam session.*

ATTENDANCE & CONTACT HOURS:
Student sign-in sheets will be administered for both morning and afternoon sessions on each day of the training course. All attendees will receive written recognition of earned training contact hours based on attendance. Training contact hours may be accepted towards the training requirements for new certification or as Professional Development Hour (PDH) credit towards the renewal of existing certification.

REGISTRATION: Class Registration Deadline is July 26, 2017
Classroom space is limited. To request a class seat, please register as soon as possible. To register, complete the attached registration form and return to ITCA no later than close of business on **Wednesday, July 26, 2017**. Registration is subject to close before this deadline if all class seats are reserved. Registrants that are accepted into the training course will receive written confirmation of a reserved class seat. Please Note: A reserved class seat does not apply to the exam session. Separate written approval is required to be admitted into the certification exam session (see below).

EXAMINATION & CERTIFICATION: Exam Application Deadline is July 26, 2017
ITCA staff will be available to proctor the Association of Boards of Certification (ABC) 2012 standardized 100-question paper-booklet exam following the training course (at the same location) to eligible Tribal personnel seeking Water Treatment - Level 1 Operator Certification. Participants must have prior written approval from ITCA to be admitted into the examination session. Approval is based upon submittal of a completed ITCA *Application for New (Drinking Water) Certification* by close of business on **Wednesday, July 26, 2017**. Please refer to the ITCA Application Booklet for complete operator certification eligibility criteria and the application, which is available on the ITCA website or by directly contacting the ITCA Tribal Water Department. You are highly encouraged to submit an application as soon as possible.

LODGING:

You are responsible for making your own travel and lodging arrangements. For your convenience, a block of rooms is available at the Prairie's Edge Casino Resort located at 5616 Prairie's Edge Lane in Granite Falls, Minnesota 56241. The room rate of $39 per night plus hotel sales tax and fees is available for attendees under the group name: "Water Treatment Training". The cutoff date for the group rate expires on **July 9, 2017**. Please contact the Prairie's Edge Casino Resort to make room reservations by phone at (866) 293-2121 or (320) 564-2121.

TRAVEL EXPENSE REIMBURSEMENTS:

Limited travel expense reimbursement stipends (partial reimbursement) are available for individuals who are working on Tribal lands and who attend the entire training event. Prior to traveling to the training event, preliminary applications for proposed travel expense reimbursement stipends will be considered for funding by ITCA. Preliminary applications will be considered on a first-come first-served basis and will be subject to funding availability. Please follow the steps below if you are interested in receiving a travel expense reimbursement stipend.

1. Submit a completed Preliminary Application for Travel Reimbursement Stipend to ITCA before close of business on **Wednesday, July 19, 2017**. The form must include the signature of the attendee's supervisor. The Preliminary Application Form is available upon request.
2. Applicants that are approved by ITCA will receive written notice stating the level of funding available for their travel reimbursement stipend.
3. Following travel, the traveler must submit a complete Final Travel Expense Reimbursement Claims Form with attached receipts.

Preliminary applications shall include proposed travel expenses that meet the federal government GSA rates. The maximum per diem rate for Granite Falls, Minnesota for the period of this event is $91 for lodging and $51 for meals and incidentals. According to federal guidelines, local residents traveling less than fifty miles one-way are eligible only for mileage reimbursement costs for use of privately-owned automobiles at the rate of $0.535 per mile.

For additional information, please contact the ITCA Tribal Water Department at (602) 258-4822.

Please Note: Photographs taken by ITCA staff at training/meeting events may be used in ITCA publications including, but not limited to, ITCA's website, publications and social media. If you do not consent to have your photograph published, please notify ITCA staff at the training/meeting event.

REGISTRATION FORM

WATER TREATMENT – LEVEL 1
TRAINING AND CERTIFICATION EXAMINATION
FOR TRIBAL WATER OPERATORS

July 31- August 4, 2017
Granite Falls, Minnesota

(Please Print Clearly)

Name: _____
(First) (Last)

Title/Position: _____

Tribal Utility/Organization: _____

Business Address: _____
(Mailing) (Street/P.O. Box)

_____
(City) (State) (Zip Code)

Telephone Number: (_____) _____-_____ Fax Number: (_____)_____-_____

E-mail Address: _____

Will attendee be requesting a travel expense reimbursement stipend? ☐ YES ☐ NO

Will attendee be taking the operator certification exam? ☐ YES ☐ NO

- ❑ Yes, I do plan on attending the **Water Treatment – Level 1** Training Course at the Prairie's Edge Casino Resort, which is located at 5616 Prairie's Edge Ln., Granite Falls, MN 56241.
- ❑ Yes, I understand that if accepted into this training course, ITCA will send me written confirmation of a reserved class seat.
- ❑ **Yes, I understand that if I plan to take the operator certification exam, I must submit a complete ITCA Application for New Certification. I understand that prior approval from ITCA is required to be admitted into the certification exam session.**
- ❑ Yes, I understand that I am responsible for making my own travel and lodging arrangements.
- ❑ Yes, I understand the Inter Tribal Council of Arizona, Inc. reserves the right to cancel or reschedule any training event due to lack of enrollment or funds.

Please complete this registration form and return by mail, email or fax by **Wednesday, July 26, 2017**, to the following:

Inter Tribal Council of Arizona, Inc.
TRIBAL WATER DEPARTMENT
2214 N. Central Avenue, Suite 100, Phoenix, AZ 85004
antonio.yazzie@itcaonline.com or michelle.ragsdale@itcaonline.com
Telephone: (602) 258-4822 Fax: (602) 258-4825

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