

Inter Tribal Council of Arizona WIC Program
WIC Program Abuse Warning Letter

Date: _____

Dear _____:

It has come to our attention that as a client or a caregiver for the following clients, you have not followed the WIC program rules that you agreed to when you were enrolled in the program.

Client Name: _____

Client Name: _____

Client Name: _____

Client Name: _____

This letter is a warning for the program abuse indicated below:

- 1st Warning 2nd Warning

(Check the appropriate violation below)

- Check(s) were used before or after the valid use dates.
- Check(s) were used to buy items other than those specified on the check(s).
- Check(s) were used to purchase unauthorized foods or unauthorized sizes or amounts of foods.
- Check(s) were used at an unauthorized store.
- Check(s) were not signed at the store.
- Check(s) that were reported lost or stolen were cashed.
- Other: _____

You are required to follow the WIC program rules. If you commit further program abuse, you may be disqualified from the WIC program and/or required to pay the program back for the amount of benefits that you received. If you do not understand the rules and your responsibilities, a WIC staff person can help you understand.

Sincerely,

WIC Program

Acknowledgement of Receipt by Caregiver:

Signature: _____ Date: _____

OR

- Mailed via certified mail (attach receipt to copy)

WIC Staff Name and Title: _____

WIC Staff Signature: _____ Date: _____

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